**SE DCS Peer Challenge 2018 - Training facilitator programme**

**Requirements**

* Powerpoint presentation that goes with this agenda headed “*SEDCS Peer Challenge Presentation for* Workshops’
* Post-its in three colours for each group
* Blank flip chart sheets for each group
* Felt tip pens for each person
* Two flipchart sheets in landscape orientation with matrix drawn on them, (see 3.30 slot), for each group.

| **Time** | **Content** | **Who** | **Slides**  **Page** |
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| 13.45 | **Presentation**  This consists of introductions followed by a presentation of the PowerPoint (10- 20 mins) and then questions from the group to the peer review team (20-30 mins) | Visiting DCS | Template is [at this link](http://seslip.co.uk/se-dcs-peer-challenge)  Slides 1-18 |
| **14.15** | **Objectives of the workshop** |  | template -[at this link](http://seslip.co.uk/se-dcs-peer-challenge)  Slides 1-2 |
| **14.20** | **Reflecting on the key insights (key insights list and flip chart below on each table)**  Each table is given a set of the key insights listed on a sheet of paper, they are asked to tick those that they agree with, cross those they disagree with and add amendments / clarifications to the rest and add any new insights.  Each group then considers what goals they would most like to achieve in response to each insight.  They list on one side of the flipchart, the insights they agree with and on the other the goals they would like to achieve as a result in terms of outcomes. |  | 3 |
| **14.40** | Feedback from each group in turn on the response to the insights and the goals. The facilitator lists all the goals on the central flipchart. |  | 4 |
| **15.00** | Tea |  |  |
| **15.15** | **Idea generation (post-its and one blank flipchart sheet for each group)**  Each group is then asked to choose one of the **goals** and develop ideas on actions that could be taken to achieve them. They tick the goal they have chosen on the central flipchart, so that others do not work on the same issue. They are given the list of solutions that the peer review team put together earlier in the day with suggestions from staff. They are asked to write on post-its any recommendations or solutions that could address their **goal** and brainstorm additional solutions (rules for brainstorming are on the PowerPoint.) The post-its are then read out and grouped on the blank flipchart sheet on their table |  | 5 |
| **15.45** | Groups are asked to discuss their ideas and choose the three actions solutions that they think will have the highest impact and are possible to implement |  | 6 |
| **15.55** | Each group feeds back their three best ideas for change |  | 7 |
| **16.15** | The host director reflects on the peer challenge and identifies the next steps the authority will take to respond to the ideas  The Visiting DCS asks the whole group   * What went well? * Even better if |  | 8 |
| **4.30** | **Finish** |  |  |