

**SE19 SEND Strategic Leads Meeting**

**15/11/23**

**Notes of meeting**

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| **Attendance** | **LA** |
| Sheelagh Sullivan | SE19 SEND Programme Lead |
| Julia Katherine | Surrey |
| Liz Kemp | Portsmouth |
| Alistar Hines | Hants |
| Beth Armstrong | East Sussex |
| Leanne Day | DfE |
| Laura Timms | Hants |
| Neil Hoskinson | Slough |
| Sally Furness  | Wokingham |
| Catherine Clarke | Oxfordshire |
| Nathan Caine | East Sussex |
| Victoria Courtis | Milton Keynes  |
| Samantha Caley | Slough |
| Roxanna Glennon | Brighter Future Children |
| Mark Evans | Evans Consulting  |
| Lauren Stone | SDSA |

| **Item** | **Notes** |
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| **Welcome/Apologies** | Apologise received from Len Brazier (Slough).Request to up-date Sheelagh and Lauren with any changes to LA SEND leadership. We would like to keep the circulation list up-to-date |
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| **Updates****i) Individual LAs (including feedback tips from Surrey’s recent inspection)****ii)Regional Updates****iii) National – recent publications listed below:****(iv) Change Programme**  | Item (i) **Surrey shared their inspection experience with colleagues:*** They had project manager create logistics plan.
* Hosted nine different inspectors over the course of three weeks.
* Only five individuals were able to upload document onto inspector’s website, which included two members from health – which presented as a challenge for Surrey so granted an extra member to support the upload of documents.
* Parent/Carer forums raised questions about framework as they were under impression they would meet inspectors. This was clarified through website video modification.
* Face-to-face pre-meetings and debriefs for information were conducted to promote positive teamwork.
* Daily check-ins were held with managers and open sessions for all across the partnership, facilitated via Teams.
* Ran a ‘speed date’ session with inspectors to display the breadth of work across partnerships.

ACTION: Request for everyone to share governance structures around inspections* Proposal to use addition regional grant to take forward SEND workforce activity agreed. Initial activity – Operational SEND teams survey.

Mark Evans presented plans and will up-date at next meeting. * Courageous Conversations framework shared. Volunteers to be peer reviewers or engage in CC activity sought. Bucks will carry out a CC at the end of January.

Action \_ LAs to consider Courageous Conversations involvement and identify potential peer reviewers.Item (iii)National updates shared:* EHE review
* Robin Walker’s response to SEND Improvement Plan

-Change Programme updates shared by Liz Kemp:* Received guidance from the DfE providing more clarity for the Programme directions.
* Experimenting with a new dashboard, seeking feedback on its effectiveness.
* Focus on engaging mainstream schools in inclusion plans urged to liaise with colleagues for guidance.
* Plan is to involve all LA’s in process as the programme progresses.
* More news after Xmas when directions/scope of work will be clearer.
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|  **LAC Cross border arrangements** | * Julia Katherine shared paper explaining changes resulting from amended guidelines issued in August 23.
* LAs discussed some of the current challenges.
* MOU around inter-LA placements to be refreshed to cover changes. LAs agreed that existing MOU could still be honoured apart from arrangements around LAC responsibilities.
* Agreement – that issues between LAs should not cause delays in the placement of CYP who are LAC.
* Request to raise new challenges with DCS group (or other senior leader groups)

Action: Sheelagh to investigate raising LAC issue in other LA senior leaders groups |
| **AOB** | **No AOB raised** |
| **Future meetings** | **Next meeting date: 24th January 2024** |
| **Future topics:**Please send any items or questions and queries you would like to discuss with colleagues to Sheelagh Sullivan at sheelagh.sullivan@outlook.com. |